

REQUEST TO USE A PRIVATE VEHICLE

Article 10 of Decree No. 2006-781 of 3 July 2006

NAME / FIRST NAME :

Service :

Status in relation to IMT Atlantique :

- ☐ permanent ☐ fixed term contract ☐ doctoral student not fixed-term contract
☐ IMT staff
☐ contract employee ☐ defense guest ☐ external pers. ☐ student

INFORMATION ABOUT THE ASSIGNMENT

Dates and/or year of use of the vehicle :

Reason for using the vehicle :

- ☐ Lack of public transport ☐ No service vehicle available
☐ Personal convenience ☐ Other reasons (to be specified)

INFORMATION ABOUT THE VEHICLE

(complete the elements below or attach a copy of the vehicle registration document and the green card)

Make :

Horse power :

Registration number :

Date of first registration :

End date of insurance validity :

In the event of reimbursement of mileage allowances, a copy of the vehicle registration document must be provided.

Reminder : Article 10 of Decree No. 2006-781 of 3 July 2006
--

"An employee who uses his or her land motor vehicle is not entitled to a refund of the taxes, duties and insurance he or she pays for his or her vehicle.

He or She must have previously taken out an insurance policy guaranteeing his or her unlimited liability for any damage caused by the use of the vehicle for professional purposes.

In any event, the employee shall not be entitled to any compensation for damage to his or her vehicle. »

I certify that I have read the regulations concerning the use of my personal vehicle in the context of a professional mission. I confirm that the above information is correct; I certify that I am my own insurer for all risks not covered by my insurance and that I have a valid driver's license.

In addition, I undertake to inform the transport Office of any changes related to my vehicle during the year.

Date :

Signature :

Les informations recueillies sur ce formulaire font l'objet d'un traitement destiné au service Finances d'IMT Atlantique, et dont la finalité est la gestion des frais de déplacement. Elles seront conservées pendant 6 ans. Le responsable de traitement est l'Institut Mines-Télécom.

Conformément au Règlement (UE) 2016/679 (Règlement Général sur la Protection des Données), vous pouvez exercer vos droits d'accès, de rectification, de suppression et d'opposition en vous adressant à la Déléguée à la Protection des Données l'Institut Mines-Télécom : dpo@imt.fr