The status of associate researcher may be granted to researchers, researcher-lecturers and research engineers belonging to external public or private organizations, in France or abroad, who participate in the work of IMT Atlantique's research laboratories. This status is granted for a fixed period of at least 6 months. This period is generally set at three years and can be renewable.

The title of Associate Researcher gives the person concerned the right to carry out studies in IMT Atlantique laboratories. The associate researcher continues to be remunerated by his or her employer, and works free of charge during the agreed period.

The above-mentioned work may be carried out within the framework of agreements between IMT Atlantique and outside organizations and may give rise to a cross-subsidy account between institutions. For an employee of an external organization, the attribution of the title is conditional on the authorization of his/her employer (authorization to combine functions).

1. RIGHTS OF ASSOCIATE RESEARCHERS

Associate researchers are eligible for funding from IMT Atlantique’s Research and Innovation Department (DRI), but are not entitled to the same priorities as permanent researchers. This funding must be linked to the activities of the associate researcher agreed within the framework of his/her research cooperation.

As part of their collaboration with IMT Atlantique’s laboratories, associate researchers may be reimbursed for research-related travel. For travel abroad, a travel authorization must be provided by the associate researcher’s employer.

During their stay at IMT Atlantique, associate researchers are provided with a workspace and access to common facilities (internet connection, printer, library access, software, etc.). Transportation is covered by the department. The associate researcher will also be able to use the IMT Atlantique restaurant at the in-house rate upon presentation of his/her access card, which will be provided by the human resources department. The associate researcher will be referenced in the institutional directory.

2. DUTIES OF ASSOCIATE RESEARCHERS

The associate researcher’s assigned work must be evaluated regularly by the head of the department with which he/she collaborates or by another person of the department head’s choosing.

The associate researcher must submit the requested reports or summaries within the given deadlines. Associate researchers commit to participating in the institutional life of IMT Atlantique. They can do so in different ways:

- Participating in conferences, seminars, workshops and scientific meetings at IMT Atlantique
- Contributing to the preparation and organization of IMT Atlantique conferences, seminars and workshops
- Participating in research contracts and response to calls for tender with permanent researchers from the host team
• Contributing to the dissemination of the host team's work and participating in publication activities by explicitly citing the IMT Atlantique Associate Researcher position as the second affiliation in publications.
• Participating in thesis or “HDR” examination boards.

Associate researchers must sign and respect the internal regulations of IMT Atlantique and the affiliated laboratory. They must respect the basic requirements of systematically specifying the origin of sources and refusing any type of plagiarism. They must also commit to making explicit reference to IMT Atlantique in the work carried out within the framework of the research association, in particular by using the IMT Atlantique affiliation for their publications and conference papers, in accordance with the memo in effect issued by the “Direction de la Recherche et de l’Innovation” (Research and Innovation Board).

Associate researchers agree to be physically present at IMT Atlantique for at least 3 weeks (15 working days) per year.

3. APPLICATION PROCESS:

Applications are by dossier on the basis of a proposal from an IMT Atlantique research team head or department head. They must be accompanied by the applicant’s CV (a brief CV, possibly supplemented by a detailed CV), a program of research and dissemination activities envisaged within IMT Atlantique (2 pages) with details of the associated deliverables, as well as a report on the research activities carried out at IMT Atlantique in the case of renewal. These applications must be validated by the Head of Department before being submitted to the Research and Innovation board for review. The application dossier will be presented by the Research and Innovation Committee to the Management Committee, which will then give its opinion.

4. LOSS OF ASSOCIATE RESEARCHER STATUS:

Failure to comply with the above principles may result in the status of associate researcher being suspended by the institution’s board of governors, which remains free at all times to assess the situation of each IMT Atlantique associate researcher.

5. RENEWAL

At the end of the 3-year period, the possible renewal of the status of associate researcher will be subject to a new application (describing the new research program as well as results)

Annexes:
The notion of "associate researcher" in this document does not refer to any status recognized by the supervisory bodies. If you think that you fall into the category of “enseignants associés ou invités dans certains établissements d'enseignement supérieur relevant du ministre chargé de l'enseignement supérieur” (associate or visiting professor in certain higher education institutions under the authority of the Minister of Higher Education) as defined by law, please consult the relevant texts.

I, (the undersigned) …………………………………………………………………………………………………………………………………………………………………
declare that I have read the IMT Atlantique Charter for Associate Researchers and accept the conditions stipulated therein.

Date :

Signature :